

EXTRAORDINARY GENERAL MEETING

7.45pm for 8.00pm on Tuesday 27th November 2007 at Cae William

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called by the Executive Committee under Rule 8.8 of the Constitution
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MINUTES

Members present : Selby Le Roux (Chairman), Aled Llyr (Coaches' Coordinator), Tony Gallafent (Treasurer), Mike Todd (Child Welfare Officer), Colin Henderson (Secretary), Eddie Cowan, Mark Swindells, Nick & Finlay Bizell-Browning , Sarah Thomas, John & Clair Auger, James McAvoy.

There were numerous apologies, including Helen Scutt (Communications/Fundraising Officer). The necessary Quorum was 4 members present. Copies of the documents for approval under items 4, 5 & 6 were provided for all present.

1 Introduction by the Chairman.

Selby welcomed everyone to the EGM & introduced the Committee Members present to those who did not know them. He explained that the Club needed to reach a newly-created 'Bronze Accreditation Status' in order to satisfy the FAW that it was fit to operate. Various documents had to be in place in order to meet that standard. Those documents could only be approved by the members, by a two-thirds majority, at a General Meeting.

2 Clarification of the Club's name.

The Club had used several slightly-different versions of its name in the past & it was time to settle on exactly what it should be for the future. The Committee's recommendation was: 'Clwb Peldroed Teigrod Teilo Football Club.' This was proposed by Mike, seconded by Mark & carried unanimously.

3 New timetable for Club's Financial Years & Annual General Meetings .

The existing arrangement was for financial years ending 31st March & AGMs in August. This was impractical & the Committee wished to alter it to:

- Financial Years from 1st February - 31st January.
- AGMs within 3 months of end of financial year, normally in March.

This was proposed by Tony, seconded by James & carried unanimously.

4 Revision of Club Constitution.

The existing Constitution had been adopted on 19th August 2002, when the Club had been young & small. It did not include sections dealing with Equality, Codes of Conduct, Discipline & various other matters which the FAW now required clubs to have. It was, in any case, no longer fit for purpose in some respects now that the Club had quadrupled in size since 2002 & was still growing. For both these reasons, a new & fuller Constitution was needed.

The new Constitution now recommended for approval by the Committee was based closely on a 'Model' version issued by the FAW; the Committee had altered it here & there, mainly for practical reasons. Colin took the Meeting through it, highlighting the sections, sentences & changes which he considered the most significant.

Tony proposed that the revised Constitution be adopted, subject to the correction of a number of petty typing errors. This was seconded by Mike & carried unanimously.

5 Written definitions of Committee roles.

As required by the FAW, the Committee had produced brief outlines of the job expected by each of its members. An extra clause for the Child Welfare Officer, covering First Aid provision, was suggested & agreed. Approval of the definitions, thus altered, was proposed by Eddie, seconded by Nick & carried unanimously.

- 6 Codes of Conduct for (A) Coaches.
(B) Players.
(C) Parents/ Carers/ Supporters.

As required by the FAW, the Club had updated its Codes of Conduct for Players & Parents etc, & drawn up a new one for Coaches. Approval of these was proposed by Mike, seconded by Mark & carried unanimously.

7 Summary of financial situation

Tony reported a healthy situation. This was partly due to a delay in being allowed to start training on the Tre-gib astroturf, which would cost £38.10 an hour; this had been allowed for when subscriptions had been set. The surplus arising from that would be used for new equipment or offset against subscriptions for next season. Selby said that a request for a discount on the astroturf cost had been refused but the Committee would try again.

8 Report by Club Welfare Officer

Mike said that 14 CRB checks applications were currently being processed, with more to follow. The Club had learnt that, whenever a prospective new coach appeared, one of the very first things to do was to sort out his/her CRB check. The Club had tried to improve safety as players were collected & delivered & this would be reinforced when the astroturf was being used. He encouraged all members to come to him should any player or parent have a concern about child safety.

9 Report by Coaches' Co-ordinator

Aled outlined the Club's ambitions to provide quality training & football to the children of Llandeilo- something that had not been done before. The Club was growing fast, with 118 registered players, 20 coaches (not all of them fully qualified yet) & 5 regular teams: the plan was to have squads at every age to Under 18. That required an ever-increasing supply of qualified coaches & more parents getting involved. The strength of the Club depended on the standard of coaching &, with that in mind, a more-highly qualified 'coaching supremo' would shortly be employed to lead & oversee training evenings.

10 Date for next Annual General Meeting

This was fixed for Tuesday 27th March 2008.

11 Any other Business - Signatories for the Club

The new Constitution allowed for any member of the Committee to be nominated at a General Meeting to co-sign cheques & documents on behalf of the Club. It would be operationally useful if all 6 Committee members were so authorised. This was proposed by James, seconded by Mark & carried unanimously.

12 Closing remarks by Chairman

Selby commented that there had been various problems; he & the rest of the Committee were not perfect but they were learning! Matters should settle down more satisfactorily once all accreditation matters were resolved & training on the astroturf was underway. He thanked the Committee members for their work & all present for supporting the Club by attending this EGM. He encouraged all members to approach any Committee member in the event of a problem & to use the Club's website.

Signed _____ Date _____

29/11/07

CH (Secretary)